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If you have any of the following from the Commission On Teacher Credentialing, you do not need to be fingerprinted again. Just submit a copy of your CTC document with your program application.

- Certificate of Clearance
- Emergency 30-day Substitute Teaching Permit
- Emergency Substitute Teaching Permit for Prospective Teachers
- Provisional Internship Permit
- Designated Subjects Credential
- Short Term Permit
- Child Center Permit

Fingerprinting for the YMCA, a church, after school program, etc., will not count so you will need to be fingerprinted again. If you are uncertain about what you have, you may [check online](#) or you may contact Edith Thiessen at 559-453-2256, or edthiess@fresno.edu.

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## LIVE Fingerprint STATE OF CLEARANCE

The Commission on Teacher Credentialing requires that each individual who wishes to perform certification services in a California school, including student teaching, provide facts that establish his/her trustworthiness and good moral character. Completion of the LiveScan process must be completed prior to being admitted to the Teacher Education / Special Education / Pupil Personnel Education programs.

Steps described below must be completed in this order:

1. Complete the LiveScan electronic fingerprint process at:  
Your local law enforcement departments  
Your local sheriff's department

You may visit the following website to [check possible agencies](#), hours of operation and fees. You should be prepared to pay \$71 plus a rolling fee.

Take the completed [Form 41-LS](#) (complete reverse side, section only)

Bring the completed Form 41-LS for the Certificate of Clearance with the Commission on Teacher Credentialing.

When you have -0.7n35[ Tm0.133 G( )JTJET@MC /P /MCID 18C q0.00000912 0 612 792 ry)-A5(o)6(u5 371)6(u)4

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